

JOB DESCRIPTION



Job Title: Apprentice Maintenance Engineer	Location: Hunmanby Main Site
Department: Production Development	Contract: Permanent
Reports To: Production Development Manager	Direct Reports: N/A

1.0 Job Summary & Role

Apprentice position, expected to quickly become valuable team member, training to develop a broad range of skills and techniques, gaining the experience and qualifications needed to progress in this field.

To learn how to improve the production process through:

- Developing product test hardware for production lines
- Developing and maintaining operating and maintenance procedures for production
- Providing regular detailed analysis and reports of production performance

2.0 Key Responsibilities & Main Duties

- Carry out repairs and perform reactive maintenance on production machinery making sure downtime is too minimum so as not to affect the flow of the product build process.
- Fault finding on mechanical, motors, air, nitrogen, electrical and the ability to follow wiring diagrams
- Design and build jigs to support production build processes
- Understand and comply with company policies and procedures including ISO9001

3.0 Internal & External Relationships

The main area of support is to production to make sure that production Machinery maintained to a schedule and is running and functioning correctly, when fixing equipment, it will mainly be on the production line so good communication skills are require to make sure that the operators understand what you are doing, also reporting back to production line managers when the problem has been fixed or if you will be removing the equipment so they can make alternate arrangement for their staff.

4.0 Key Performance Indicators

- Fault find on PLC's, AC / DC Drives, motors, pumps, compressed air.
- Carry out planned maintenance and servicing of equipment
- Report maintenance activities
- Deal with breakdowns in a timely manner
- A positive attitude towards learning
- Good organisational skills
- Good communication skills
- Good IT skills
- Willing to undertake relevant specialist training where required.
- Training in CAD Software to be given.
- Other duties as and when required to ensure the smooth running of the production area



5.0 Education Required and Mandatory Skills:

- At least four GCSEs (or equivalent) with English Language, Maths and Science at Grade C or above
- A positive attitude towards learning
- A genuine interest in engineering

